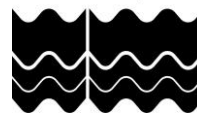


# East Sussex County Council Schools Forum

East Sussex  
County Council



Friday 24th November 2017

08.30

Wellshurst Golf and Country Club

## Agenda

Item	Heading	Paper	Lead	Item for
1.	Welcome and Apologies	N	Chair	Note
2.	Minutes of previous meetings – <ul style="list-style-type: none"><li>• 29<sup>th</sup> September 2017</li><li>• 31<sup>st</sup> October 2017 (Extraordinary meeting)</li></ul>	Y	Chair	Approval
3.	Matters Arising	Y	Chair	Discussion
4.	SEN / HNB Budget Monitoring / Expenditure Update	Y	Nathan Caine	Information
5.	Early Help Expenditure Update	Y	Brian Hughes	Information
6.	ESCC Funding Formula 2018/19 Consultation Update	N	Ed Beale	Discussion
7.	Growth Fund / Falling Rolls Fund 2018/19	Y	Gary Langford	Approval
8.	Central Services Schools Block Budget 2018/19	Y	Jill Fisher Fiona Wright	Approval
9.	AOB			

**Next Meeting: Friday 12 January 2018, 8.30am, Wellshurst Golf and Country Club**

Draft Items for next meeting

- DSG 2018/19 budget
- Forum Meeting Dates
- Review of Schools Forum Roles / Responsibilities and Membership

Primary Headteachers	Primary School Governors
Richard Thomas (Pevensey & Westham Primary) <b>Debbie Gilbert (Burwash CE Primary) - APOLOGIES</b> Richard Blakeley (Parkside Primary) <b>Vacancy</b> <b>Vacancy</b>	Jane Johnson (Newick CE Primary) Geoffry Lucas (Etchingam CE Primary) <b>Vicky Richards (St Mark's CE Primary) - APOLOGIES</b>
Secondary Headteachers	Secondary School Governors
Hugh Hennebry (UCTC) Helen Key (Chailey) Emily Beer (Willingdon Community)	Monica Whitehead (Claverham Community College)
Special School Headteacher	Special School Governor
<b>Sophie Gurney (Hazel Court School) - APOLOGIES</b>	<b>Vacancy</b>
Pupil Referral Unit	
Frank Stanford – (Sabden Multi Academy Trust)	
Academy Representatives	Non School Members
John Greenwood (Aurora Academy Trust) (Chair) James Freeston (King Offa Primary Academy) Keith Pailthorpe (The Eastbourne Academy) <b>Anna Robinson (Beacon Academy) - APOLOGIES</b> Richard Preece (Saxon Mount and Torfield) Phil Matthews (Hailsham Community College) <b>Sarah Pringle (Seahaven Academy) - APOLOGIES</b>	Lesley Brown (Early Years) – <b>DID NOT ATTEND</b> Dave Brinson (Trade Union Representative) – <b>DID NOT ATTEND</b> Joanna Sanchez (Diocese of Arundel and Brighton) Mandy Watson (Diocese of Chichester) <b>Mike Hopkins (16-19 representative) – APOLOGIES</b>
Officers	Observer
Fiona Wright (Assistant Director Education & ISEND)	Cllr Bob Standley (Lead Member for Education and Inclusion, Special Educational Needs and Disability)
Jill Fisher (Finance Manager, Strategy and Schools)	Stuart Gallimore (Director Children's Services)
Edward Beale (Schools Funding Manager)	
Mark Whiffin (Head of Finance)	
Nathan Caine (Head of ISEND Provider Services)	
Carrie Beech (Project Lead: Primary and Early Years)	
Phyllis Allwood (Clerk)	

No.	ITEM	ACTIONS
<b>1.0</b>	<b>WELCOME AND APOLOGIES</b>	
	<p>The Chair opened the meeting by welcoming Mandy Watson as the new representative for the Diocese of Chichester. The Chair acknowledged the retirement of Shirley Frankis (Woodlands Federation). Shirley was thanked for her representation on Forum over a number of years. The Chair also acknowledged the resignation of Linda Appleby (Little Common) again a note of thanks for Linda's representation on Forum.</p> <p>The Chair remarked that there were now two primary maintained school vacancies and that a VSB would be issued shortly requesting nominees. The importance of having a cross section of schools was also remarked upon i.e. 'small' and 'large' to be represented.</p> <p>Sarah Pringle had put her name forward as a representative for secondary academies. This is a replacement for Jenny Jones who left earlier in the year. Sarah has been contacted regarding her nomination and will be at the next meeting.</p>	
1.1	<p><b>Apologies received from:</b></p> <ul style="list-style-type: none"> <li>• Sophie Gurney (Hazel Court School)</li> <li>• Debbie Gilbert (Burwash CE Primary)</li> <li>• Vicky Richards (St Mark's CE Primary)</li> <li>• Anna Robinson (Beacon Academy)</li> <li>• Mike Hopkins (16-19 representative)</li> <li>• Sarah Pringle (Seahaven Academy)</li> </ul>	
<b>2.0</b>	<b>MINUTES OF PREVIOUS MEETING – 14 JULY 2017</b>	
2.2	Minutes were signed off by the Chair as a true record.	
<b>3.0</b>	<b>MATTERS ARISING</b>	
	There were no other actions from the meeting held in July that would not be dealt with during the course of this meeting.	
<b>4.0</b>	<b>ELECTION OF CHAIR AND VICE CHAIR</b>	
	<p>The Clerk announced that at this point of the meeting Schools Forum were required to elect a new Chair and Vice-Chair.</p> <p>A nomination for John Greenwood to continue as Chair was offered by Keith Pailthorpe and this was seconded by Helen Key. The Clerk declared that as there were no further nominations John Greenwood was returned as Chair.</p> <p>A nomination for Hugh Hennebry to continue as Vice-Chair was offered by Emily Beer and this was seconded by Phil Matthews. The Clerk declared that as there were no further nominations Hugh Hennebry was returned as Vice-Chair.</p>	
<b>5.0</b>	<b>DE-DELEGATED ITEMS</b>	
	Report was presented by JF to advise Forum which budgets were de-delegated by schools in 2017/18 and seek approval on de-delegated budgets for 2018/19. JF ran through three of the five de-delegated services (Contingency, FSM, Jury Service/Union Duties cover) to Forum members followed by NC who covered the remaining two (BSS and EALS). A question was raised over the disparity between the total figures for primary and secondary. It was confirmed there were far more maintained primary than secondary schools and some of these primary de-delegated services involved additional service provision than the secondary provision, notably	

No.	ITEM	ACTIONS
	<p>the administration of county funded supply. It was confirmed that the final figures will be based on the forthcoming October 2017 census data and therefore liable to a small level of change when compared to the exemplification used at Schools Forum.</p> <p><b>VOTE: Maintained Schools Only:</b>  <b>Primary phase:</b>            Contingency 4 votes for, none against            FSM Eligibility 4 votes for, none against            Jury service and union business 4 votes for, none against  <b>Secondary phase:</b>            Contingency 4 votes for, none against            FSM 4 votes for, none against            Jury service and union business 4 votes for, none against</p> <p>NC informed Forum that the level of challenge across East Sussex schools remains high in respect of managing behaviour and reducing exclusions and improvements. Demand is high, schools need to buy-in if they do not have the expert staff.            Query raised over a change in the formula for EAL. It was clarified that the LA would look at calculating part of the de-delegation for the Support for Minority Ethnic Pupils service using the EAL's factor as this factor is to be implemented into the 18/19 ESCC funding Formula.</p> <p><b>VOTE: Maintained Schools Only:</b>  <b>Primary phase:</b>            Behaviour Support Service 3 votes for, 1 Against            Support for Minority Ethnic Pupils 4 votes for, none against  <b>Secondary phase:</b>            Behaviour Support Service 4 votes Against            Support for Minority Ethnic Pupils 4 votes for, none against</p>	
6.0	<p><b>SLES DSG EXPENDITURE PAPER</b></p> <p>Carrie Beech (in place of Elizabeth Funge) took questions regarding the information provided within the report on the expenditure for school improvement.            A query was raised over KS4 costs and what the activities were. It was confirmed that the costs covered a number of activities which have been developed to give support to this area.  <b>ACTION:</b> Further breakdown giving more detail on the range of activities and core services that these funds supported.  <b>ACTION:</b> Elizabeth Funge will attend the January Schools Forum to take further questions.</p>	<p>FW</p> <p>FW</p>
7.0	<p><b>ESCC FUNDING FORMULA 2018-19 CONSULTATION UPDATE</b></p> <p>EB gave an update on the outcome of the ESCC funding formula consultation for 2018/19. Consultation was sent out to 181 schools but only 29 had replied. The Primary phase outcome was marginally in favour of proposal being implemented but the Secondary phase was unanimously in agreement. The original timeline was that CSD SMT were to be informed of this outcome on 10 October 2017 and a report recommending changes to the 2018/19 formula was</p>	

No.	ITEM	ACTIONS
	<p>intended to go to the Lead Member meeting on 20 November 2017. However, after the recent government announcements in relation to the National Funding Formula, it was agreed, after discussions with Schools Forum, to extend the timeline for presenting proposals for the 2018/19 local formula to Lead Member. Forum agreed with the LA proposal that the Funding Formula Working Group (FFWG) reconvene for three meetings which would take place in October. Key areas such as the Minimum Funding Guarantee, Capping and the Lump Sum would be looked at.</p> <p>Forum further agreed with LA officers' proposal that an additional meeting of Schools Forum, with a single Agenda item looking at the proposals from the FFWG, would take place on Tuesday, 31 October, from 0800-0900 hours. If required, a new consultation would then go out to schools and academies from 6-17 November. The outcome of this consultation would then come back to Schools Forum for consideration on 24 November 2017. The final report would then be put forward for Lead Member approval on 11 December 2017.</p> <p>The Chair asked if members of the FFWG were happy to continue in this role. Those present agreed and it was agreed that an invitation be sent to those FFWG members not in attendance today.</p> <p><b>ACTION:</b> Invitation to be sent to all members of FFWG</p> <p>JF reminded attendees that if a further consultation took place the results would supercede the original consultation.</p>	<p>JF/EB</p>
8.0	<p><b>NFF- UPDATE</b></p> <p>EB gave an overview of the key points of the NFF guidance. Query raised in terms of the HNB allocations over recent years and specifically the 17/18 DSG allocation. EB explained that this can be found in the January '17 Schools Forum papers.</p> <p><b>ACTION:</b> HNB to be on Agenda for January</p> <p>Query was also raised regarding Section 251 and specifically the combined services spend.</p> <p><b>ACTION:</b> LA to continue to provide more detail.</p>	
9.0	<p><b>ANY OTHER BUSINESS</b></p> <p>JF confirmed that new guidance had been issued that morning on the roles and responsibilities of School Forum. This would be reviewed and be brought forward as an Agenda item for the next available meeting.</p> <p>The Chair requested any additional items other than those on the Agenda today to be put forward for the November meeting.</p>	
	<p><b>Meeting concluded at 0955 hours</b>  <b>Next meeting – Additional Schools Forum (for FFWG proposals only) – 0800 hours Tuesday, 31 October, 2017</b>  <b>Following Schools Forum – Friday, 24 November, at 0830 hours</b></p>	

Primary Headteachers	Primary School Governors
Richard Thomas (Pevensey & Westham Primary) Debbie Gilbert (Burwash CE Primary) Richard Blakeley (Parkside Primary) <b>Vacancy</b> <b>Vacancy</b>	Jane Johnson (Newick CE Primary) <b>Geoffry Lucas (Etchingam CE Primary) - APOLOGIES</b> Vicky Richards (St Mark's CE Primary)
Secondary Headteachers	Secondary School Governors
<b>Hugh Hennebry (UCTC) – APOLOGIES</b> Helen Key (Chailey) Emily Beer (Willingdon Community)	Monica Whitehead (Claverham Community College)
Special School Headteacher	Special School Governor
Sophie Gurney (Hazel Court School)	<b>Vacancy</b>
Pupil Referral Unit	
<b>Frank Stanford – (Sabden Multi Academy Trust) - APOLOGIES</b>	
Academy Representatives	Non School Members
John Greenwood (Aurora Academy Trust) (Chair) James Freeston (King Offa Primary Academy) Keith Pailthorpe (The Eastbourne Academy) Anna Robinson (Beacon Academy) Richard Preece (Saxon Mount and Torfield) Phil Matthews (Hailsham Community College) Sarah Pringle (Seahaven Academy)	Lesley Brown (Early Years) Dave Brinson (Trade Union Representative) – <b>DID NOT ATTEND</b> Joanna Sanchez (Diocese of Arundel and Brighton) Mandy Watson (Diocese of Chichester) Mike Hopkins (16-19 representative) – <b>DID NOT ATTEND</b>
Officers	Observer
Fiona Wright (Assistant Director Education & ISEND)	Cllr Bob Standley (Lead Member for Education and Inclusion, Special Educational Needs and Disability)
Jill Fisher (Finance Manager, Strategy and Schools)	Stuart Gallimore (Director Children's Services)
Edward Beale (Schools Funding Manager)	
Mark Whiffin (Head of Finance)	
Kirsten Coe (Principal Finance Officer)	
Phyllis Allwood (Clerk)	

No.	ITEM	ACTIONS
1.0	<b>WELCOME AND APOLOGIES</b>	
	The Chair welcomed Sarah Pringle from Seahaven Academy to Forum.	
1.1	<b>Apologies received from:</b> <ul style="list-style-type: none"> <li>• Hugh Hennebry (UCTC)</li> <li>• Frank Stanford (Sabden Multi Academy Trust)</li> <li>• Geoffry Lucas (Etchingham CE Primary)</li> </ul>	
2.0	<b>EAST SUSSEX FUNDING FORMULA WORKING GROUP UPDATE</b>	
	<p>The Chair explained that this was a one item Agenda to consider the working group proposals that will be presented with all schools and academies with regard to the local funding formula for 2018/19.</p> <p>Members of the Funding Formula Working Group (FFWG) included John Greenwood, Jane Johnson, Hugh Hennebry, Keith Pailthorpe, Monica Whitehead together with Jill Fisher, Ed Beale and Kirsten Coe.</p> <p>Some background was given to the methodology and thought processes used to arrive at the proposals. The FFWG looked at two objectives: a) moving the rates in the direction of the NFF proposals without creating turbulence to schools; or b) do nothing. It was proposed to adopt the move towards the NFF proposals over two years.</p> <p>Members were then directed to look at Appendix F whereby JF explained each of the columns in turn, highlighting where the proposed rates were close to the NFF rate. Forum asked what data was being used and it was confirmed that the data used was October 2016 pupil characteristics. It was also pointed out that FSM was the only deprivation factor that was being used in the East Sussex local formula at the moment. It was agreed the FFWG would look at this again for 2019/20 and introduce the Ever6 and IDACI factors.</p> <p>Forum members were then directed to look at Appendix D which gave a snapshot of primary schools. The spreadsheet gave a comparison of current budget share compared to the FFWG proposal and the DfE COLLECT figures. Queries were raised over the discrepancies between the figures. JF explained that this was due to several factors: inconsistencies on pupil numbers on the COLLECT data, different 'starting' budget shares and the application of all the deprivation factors; Ever6 and IDACI. Variances in the figures were a particular issue in respect of academy schools where the figure recouped from ESCC was different to the GAG figure illustrated in the COLLECT spreadsheet.</p> <p>After discussion, Forum members were unsure as to how useful the column of COLLECT data was and whether it would confuse schools and academies when the consultation begins.</p> <p><b>Action:</b> Remove this column (L) from the consultation spreadsheet.</p> <p><b>Action:</b> Provide suitable summary wording for inclusion at the top and bottom of the spreadsheet to provide context of the principles and objectives of the FFWG proposal.</p> <p>After further discussion it was confirmed by the FFWG that they had been prudent giving the worse case scenario.</p> <p>Proposals:</p> <ul style="list-style-type: none"> <li>• Primary phase – Decrease lump sum by £20,000 increase EAL pot by £300,000, increase prior attainment pot by £600,000, reduce FSM by £100,000 and increase the per pupil pot by £2,240,000.</li> <li>• Secondary phase – Decrease lump sum by £28,000, increase EAL pot by £169,000, increase prior attainment pot by £992,500, decrease the per pupil pot by £349,500 and reduce the KS4 per pupil rate and increase KS3 per pupil rate to match NFF KS3 and KS4 rates.</li> <li>• MFG at 100% with capping at a minimum of 3% for both phases.</li> </ul>	<p>JF/EB</p> <p>KP</p>



No.	ITEM	ACTIONS
	<p>Schools Forum were asked to consider the proposals and indicate whether they were happy to recommend these proposals for consultation.</p> <p><b>Vote Result:</b> Forum voted unanimously to agree for the FFWG proposals to go out for consultation.</p> <p>The consultation will take place between the 6-17 November. Results will be brought back to Forum on 24 November 2017. Forum would then be asked to make a final recommendation to Lead Member, who will need to decide whether to retain the existing rates (2017/18) or adopt the rates in the FFWG proposal.</p> <p>The Chairman thanked members of the FFWG and Finance Team for their time and work on these proposals.</p>	
	<p><b>Meeting concluded at 0845 hours</b> <b>Next meeting - Friday, 24 November, at 0830 hours at Wellshurst Golf Club</b></p>	

This page is intentionally left blank

**FINANCIAL YEAR 2017/2018**

<b>HIGH NEEDS BLOCK 2017/2018 Allocations</b>	<u>£</u>	<u>£</u>
Block total	45,224,000	
DfE transfer for Post 16 FE Places	984,000	
Transfer from Schools Block	4,300,000	
<b>Adjusted High Needs Block Total 2017/2018</b>		<b>50,508,000</b>

<b>Place and top up funding</b>		
Special Academy place funding - Pre 16	7,215,000	
Academy Special Facilities place funding - Pre 16	981,700	
Special Schools / Facilities	1,900,000	
Post 16 place funding	900,000	
Post 16 FE Places	984,000	
Alternative Provision	1,400,000	
Service Level Agreements	1,506,400	
Top up funding	18,152,100	33,039,200
<b>LA Central Budgets</b>		
Fees for pupils at independent schools	11,018,000	
Education out of School	1,270,900	
SEN support	4,393,200	
Support for inclusion	680,500	
Servicing Schools Forums	22,200	17,384,800
<b>LA spending for Special Schools/Academies</b>		
Ethnic minority and bi-lingual	8,500	
Special Schools contingency	33,600	
Free meals eligibility	10,800	
Insurance	31,100	84,000
<b>Total</b>		<b>50,508,000</b>

This page is intentionally left blank

## Agenda Item 5

**Report to:** Schools Forum

**Date:** 24 November 2017

**Title of Report:** Funding for Early Help and Social Care

**By:** Liz Rugg, Assistant Director - Early Help and Social Care

**Purpose of Report:** To set out current expenditure on DSG funding as specified.

---

### 1. Background

1.1 This report provides information on the £2,699,100 within the 2017/18 Combined Services element of the DSG that relates to functions managed by Early Help and Social Care teams.

### 2. Summary of Information

2.1 The below table provides a summary of the current spending profile.

<b>Combined services</b>	<b>£</b>
Policy & Programme Support	85,100
Family Group Conference Staffing	125,800
Specialist Family Service Management (SWIFT)	304,400
Youth Offending Team (Education Support)	121,600
Family Keyworkers	239,900
Single Point of Advice (SPoA)	191,300
Area Casework	497,600
Family Support Teams	641,400
Virtual School for Looked After Children	250,000
Lansdowne Secure Unit	242,000
	<b>2,699,100</b>

2.2 Funding for **Policy and Programme Support** contributes to the centralised training function that supports the development of resources such as the Neglect Toolkit. Such resources are then rolled out to schools alongside other agencies. It will also support learning pathways into higher education for vulnerable students seeking to train as social workers via the apprenticeship scheme

2.3 Funding for the **Family Group Conference Staffing** (FGC) equates to 3.2 FGC coordinators plus costs

- 2.4 Funding for **Specialist Family Service Management (SWIFT)** contributes to the overall staffing complement of the SWIFT team. The team is a specialist local service that has produced resources such as the Domestic Abuse toolkit for schools. The team plays a central role in the LSCB training calendar and also provides input to schools to manage incidents such as sexualised behaviour at school between children.
- 2.5 Funding for the **Youth Offending Team – Education Support** – includes Education Officer plus Personal Education Advisor plus a contribution to the overall multi-agency YOT budget.
- 2.6 The funding for **Family Keywork** equates to 5.5 FTE posts. These staff work with children and young people and their families.
- 2.7 The funding for the **Single Point of Advice** funding relates to a mixture of staff and would equate to 4 FTE caseworker posts , 1 FTE Senior Practitioner and 1 FTE admin post. The largest single source of contacts to the SPoA is schools, and the SPoA staff provide consultation and support to education colleagues to help explore and manage risk.
- 2.8 Funding for **Area Casework staff** and for the **Family Support Management** supports Social Work staff in working with the highest levels of need, and reducing risk and demand. These staff are currently allocated to geographic areas of the county according to need and working with families in those localities.
- 2.9 The funding for the **Virtual School** supports educational attainment for children who are either currently or previously Looked After. It supports the running costs of the building, ICT and core training costs plus salaries for the Executive Head, Head of School, Adoption Education Co-ordinator, Education Support Officers and Admin Support Officer.
- 2.10 The funding for the school at **Lansdowne Secure Unit** relates to an SLA with the SABDEN Multi Academy Trust. The staffing complement for the school is head teacher, teacher, instructor and admin/teaching assistant plus an allowance for PPE.

## Agenda Item No 7

Report to:	<b>Schools Forum</b>
Date:	<b>24 November 2017</b>
Title of Report:	<b>Growth Fund / Falling Rolls Fund</b>
By:	<b>Gary Langford, Place Planning Manager</b>
Purpose of Report:	<b>To update Schools Forum on the current position for both funds in 2017/18 and the funding requirement in 2018/19.</b>

---

### **Recommendation:**

**Schools Forum is asked to approve:**

- **An allocation of £1,478,000 for the 2018/19 Growth Fund, and**
  - **An allocation of £50,000 for the 2018/19 Falling Rolls Fund**
- 

## **1. Introduction**

- 1.1 The 2017/18 Growth Fund and Falling Rolls Fund were approved by Schools Forum on 13 January 2017.
- 1.2 The Growth Fund supports maintained and non-maintained schools which are required to provide extra places in order to meet basic need within the local authority. The fund is provided for:
  - Key Stage 1 top-up: paid to schools to enable them to comply with Key Stage 1 class size legislation. An infant class size must not increase above 30 pupils with a single teacher subject to a number of exceptions such as the Fair Access Protocol
  - Additional classes: where the local authority has made a formal request for a school to set up one or more additional classes or requests a permanent increase in a school's Published Admission Number
  - New school funding: where new schools have opened in a local authority area, the DFE requires local authorities to pay pre-opening costs to cover costs incurred prior to the new school opening, and dis-economy funding to cover costs incurred whilst the school fills to capacity. The funding decreases year on year as more year groups in the new school are admitted
- 1.3 The Falling Rolls Fund is to support good or outstanding schools with falling rolls where local planning data shows that the places will be needed in the near future. The funding is for maintained and non-maintained schools. The circumstances in which a payment is made from the Falling Rolls fund are:
  - The school is judged to be good or outstanding at their last Ofsted inspection (this is a mandatory requirement from the DFE)
  - The number on roll has dropped between the October 2016 census and the October 2017 number on roll. The number on roll must have dropped by 5% or more
  - Local planning data (East Sussex County Council pupil forecasting model) predicts that the number on roll will, at October 2019 be equal to or exceed their number on roll as at October 2016.

## **2. Background**

- 2.1 Births in East Sussex rose significantly, from 4,500 in academic year 2001/02 to a peak of 5,500 in academic year 2010/11. Since then, countywide births have fallen to around 5,200 in 2015/16.
- 2.2 The fall in countywide births is reflected in a fall in primary reception intake numbers. In 2016/17 there were 5,551 Year R children in East Sussex. By 2019/20 intake numbers are

predicted to fall below 5,400. Based on East Sussex County Council's demographic projections, longer term Year R numbers are forecast to remain around 5,400 – with a continued downward trend in births in some parts of the county being offset by the stimulus to births from high levels of new housing in other areas, most notably Hailsham.

2.3 It will take a number of years before the recent peak in births and Year R numbers works its way through the system. Total primary numbers on roll, standing at 38,264 in 2016/17, are forecast to peak at around 39,700 in either 2020/21 or 2021/22.

2.4 The rise in births between 2001/02 and 2010/11 is starting to impact on secondary school numbers. In 2016/17 the countywide Year 7 total was 4,814. It is predicted to rise until it reaches a peak of around 5,700 in 2023/24. In 2016/17 total numbers on roll in secondary schools hit their lowest point in recent years at 23,907. By 2023/24 numbers are forecast to exceed 30,000, peaking at approximately 30,500 around the middle of the decade.

### 3. Growth Fund

3.1 Schools Forum approved a budget of **£1,502,000** for the 2017/18 Growth Fund, along with the 2016/17 carryforward of £11,600, gave a total budget of **£1,513,600**. This figure was based on estimated Key Stage 1 pupil numbers and the predicted additional classes required for the 2017/18 academic year.

3.2 For 2017/18 the following numbers of schools were eligible for either Key Stage 1 top-up funding or additional class funding.

- **43** primary schools eligible for Key Stage 1 top-up funding
- **20** primary schools eligible for additional class funding
- No secondary schools were eligible for additional class funding.

3.3 A summary of spend against the 2017/18 Growth Fund allocation is provided in **Appendix A**. In summary, **£1,504,900** will be spent in 2017/18 leaving a balance of **£8,700** to be carried forward to the 2018/19 Growth Fund.

3.4 The proposed allocation for 2018/19 is based on the estimated October 2017 pupil numbers and estimated Key Stage 1 numbers as at October 2018. A 10% contingency has been added to the KS1 top up element to allow for any unforeseen changes.

3.5 Additional class funding for 2018/19 is based on the predicted need for places identified through the annual update to the pupil forecasting model in July 2017. In line with increasing secondary school numbers we are including for the first time in 2018/19 an allocation for additional secondary school classes. A 10% contingency has been added to the additional class element to allow for any unanticipated pressures.

3.6 The updated Growth Fund document for 2018/19 will be available online once approved.

3.7 It is estimated that the following number of schools will be eligible for Growth Fund support in 2018/19.

- **49** primary schools eligible for Key Stage 1 top-up funding
- **14** primary schools eligible for additional class funding
- **1** secondary school eligible for additional class funding

3.8 In total, the Growth Fund requested for 2018/19 is **£1,478,000**. A breakdown of the Growth Fund calculation is provided in **Appendix B**.

#### **Recommendation:**

Schools Forum is recommended to approve an allocation of **£1,478,000** for the 2018/19 Growth Fund.



**4. Falling Rolls Fund**

- 4.1 Schools Forum approved a budget of **£99,000** for the 2017/18 Falling Rolls Fund. Nine schools qualified for a payment from the fund, receiving the full budget amount. A summary of spend against the 2017/18 Falling Rolls Fund allocation is provided in **Appendix C**.
- 4.2 Based on estimated pupil numbers no schools qualify for the Falling Rolls Fund in 2018/19, however, we have included a contingency of £50,000 to cover any changes between the October 2017 census and the estimated numbers.

**Recommendation:**

Schools Forum is recommended to approve an allocation of **£50,000** for the 2018/19 Falling Rolls Fund.

## Growth Fund Summary 2017/18

	Allocation	Expenditure	Balance Remaining
Pre-opening costs / dis-economy funding	£224,000	£224,000	£ 0
KS1 top up	£607,500	£634,900	-£27,400
Additional classes	£682,100	£646,000	£36,100
<b>Total</b>	<b>£1,513,600</b>	<b>£1,504,900</b>	<b>£8,700</b>

## Pre-opening costs / dis-economy funding

Name of school	Amount
High Cliff Academy	£ 84,000
Burfield Academy	£ 84,000
The Cavendish School	£ 56,000
<b>TOTAL</b>	<b>£224,000</b>

## Key Stage 1 top-up funding

Name of school	Amount
Alfriston School	£ 528
All Saints' and St Richard's CE Primary School, Heathfield	£ 20,500
Battle and Langton CE Primary School	£ 21,832
ARK Blacklands Primary Academy, Hastings	£ 9,746
Brede Primary School	£ 24,465
Burwash CE Primary School	£ 13,931
Danehill CE Primary School	£ 32,366
East Hoathly CE Primary School	£ 3,396
Firle CE Primary School	£ 13,931
Fletching CE Primary School	£ 14,500
Glenleigh Park Primary Academy, Bexhill	£ 7,782
Hamsey Community Primary School	£ 13,931
Hellingly Community Primary School	£ 13,403
Heron Park Primary Academy, Eastbourne	£ 8,210
Hollington Primary Academy, Hastings	£ 8,901
Holy Cross CE Primary School, Uckfield	£ 8,210
Mark Cross CE Primary School	£ 2,065
Phoenix Academy, Hailsham	£ 15,891
Mayfield CE Primary School	£ 2,065
Maynards Green Community Primary School	£ 13,403
Netherfield CE Primary School	£ 15,891
Newick CE Primary School	£ 32,366
Ninfield CE Primary School	£ 19,198
Northiam CE Primary School	£ 19,198
Nutley CE Primary School	£ 27,099
Oakwood Primary Academy, Eastbourne	£ 5,137
Peasmarsh CE Primary School	£ 19,198
Pevensey and Westham CE Primary School	£ 27,099
Roselands Infants School, Eastbourne	£ 14,500
Rye Community Primary School	£ 12,216
Sedlescombe CE Primary School	£ 21,832
Sir Henry Fermor CE Primary School, Crowborough	£ 15,891
Southover CE Primary School, Lewes	£ 31,797

St Andrew's CE Infant School, Eastbourne	£ 14,500
St Mark's CE Primary School, Hadlow Down	£ 6,030
St Mary the Virgin CE Primary School, Hartfield	£ 16,565
St Michael's CE Primary School, Playden	£ 3,396
St Michael's Primary School, Withyham	£ 2,065
Chailey St Peter's CE Primary School	£ 29,733
St Thomas' CE Primary School, Winchelsea	£ 11,208
Staplecross Methodist Primary School	£ 3,396
Stonegate CE Primary School	£ 5,137
Westfield School	£ 32,366
<b>TOTAL</b>	<b>£634,874</b>

#### **Additional class funding**

<b>Name of school</b>	<b>Amount</b>
Ark Blacklands Primary Academy	£ 22,500
Bourne Primary School, Eastbourne	£ 13,362
Breakwater Academy, Newhaven	£ 26,284
Chyngton School, Seaford	£ 31,797
Cradle Hill Community Primary School, Seaford	£ 33,000
Heron Park Primary Academy, Eastbourne	£ 22,500
High Clifff Academy, Newhaven	£ 18,316
Iford and Kingston CE Primary School	£ 28,391
Meridian Community Primary School, Peacehaven	£ 34,625
Motcombe Community School, Eastbourne	£ 47,599
Park Mead Primary School	£ 49,355
Polegate School	£ 33,000
Sacred Heart Catholic Primary School, Hastings	£ 33,000
Sandown Primary School, Hastings	£ 33,000
Shinewater Academy, Eastbourne	£ 10,728
Southover CE Primary School, Lewes	£104,496
The Baird Primary Academy, Hastings	£ 5,036
Tollgate Community Junior School, Eastbourne	£ 33,000
West Rise Junior School, Eastbourne	£ 33,000
Wivelsfield Primary School	£ 33,000
<b>TOTAL</b>	<b>£645,989</b>

**Growth Fund summary requirement 2018/19**

<b>Funding type</b>	<b>Amount</b>
KS1 top up	£ 730,900
KS1 top up contingency (10% rounded)	£ 73,100
Additional classes	£ 506,100
Additional class contingency (10% rounded)	£ 50,600
Pre-opening costs / dis-economy funding	£ 126,000
<b>Net total</b>	<b>£1,486,700</b>
Less budget b/fwd from 2017/18	£ 8,700
<b>Total funding request for 2018/19</b>	<b>£1,478,000</b>

**Falling Rolls Fund Summary 2017/18**

<b>Name of school</b>	<b>Amount</b>
Barcombe CE Primary School	£ 6,000
Ditchling (St Margaret's) CE Primary School	£ 7,000
Rodmell CE Primary School	£10,000
Westfield School	£10,000
Alfriston School	£ 5,000
Frant CE Primary School	£ 5,000
Mayfield CE Primary School	£17,000
Ninfield CE Primary School	£10,000
The Eastbourne Academy	£29,000
<b>TOTAL</b>	<b>£99,000</b>

This page is intentionally left blank

## Agenda Item 8



Report to: Schools Forum

Date: 24 November 2017

Title of report: Central School Services Block (CSSB) DSG 2018/19

By: Jill Fisher, Finance Manager

Purpose of report: To present and seek approval of proposals for the CSSB for 2018/19 (and draft proposals for 2019/20)

---

### 1. Background

- 1.1 As we move towards the full implementation of the National Funding Formula (NFF), the DSG for 2018/19 will be allocated by the DfE into four notional blocks (with each block calculated on a different basis): Schools, High Needs, Early Years and Central School Services Block (CSSB). Each block is subject to separate regulations as to eligible expenditure.
- 1.2 This paper specifically relates to the CSSB. This new block includes funding that has been allocated to Local Authorities to carry out functions on behalf of pupils in both maintained schools and academies. There are two distinct elements within this block:
- The “Ongoing responsibilities”. This element comprises:
    - funds previously separately specified by DfE and retained centrally (Admissions, Copyright licenses and Servicing Schools Forum); and
    - funds that were previously known as Retained Duties ESG which, up to 2017/18, the LA received and held separately for its on-going responsibilities to maintained schools and academies; and
  - The “historic commitments” are what were previously known as “Combined Services”.
- 1.3 As the CSSB is new for 2018/19, and in light of DfE advice around it, we are bringing budget proposals for 2018/19 to this meeting of Schools Forum for approval, in advance of the January 2018 meeting where we will present the three other “traditional” DSG blocks (Schools, High Needs, and Early Years).
- 1.4 The spending proposals for 2018/19 are for £3.5m for on-going responsibilities (of which £1.9m is covered by DfE funds for Local Authorities (not the Schools Block) (Section 2) and £2.8m for Historic Commitments (Section 3), and Schools Forum is asked to approve this proposal.
- 1.5 We outline draft proposals in Section 4 to reduce this spend by a further £1.1m in 2019/20. This will equate to LA savings totalling £3.6m from 2017/18, and would be on top of circa £5m savings to the LA’s Children’s Services budgets in 2018/19 and circa £3m further savings expected to be required in 2019/20.

## 2. 2018/19 On-going responsibilities

2.1. The table below shows the proposals for 2018/19 under the on-going responsibilities element of the CSSB (in the 2 categories described in the first bullet point in paragraph 1.2). For the areas previously funded by Retained Duties ESG, the elements under the different DfE categories are itemised.

2.2 The proposals total £3.5m, for which DfE have identified funding provision for LAs of £1.95m outside the Schools Block. This funding is insufficient for the LA's responsibilities across maintained schools and academies. This shortfall is compounded by savings of £5m that are being made in 2018/19 from LA budgets. A further £1.58m is therefore proposed to be funded as part of our Historic Commitments (see section 3).

**Table 1**

Category	Responsibility	£
<b>Specified by the DfE</b>	Admissions	486,500
	CLA Licences	309,500
	Schools Forum	38,500
<b>Subtotal</b>		<b>834,500</b>
<b>Other</b>		
Statutory and regulatory Duties	Revenue budget preparation, preparation on income and expenditure relating to education, and external audit relating to education. Formulation and review of the LA Schools Funding Formula	196,900
	Leadership of Children's services and support staff	220,940
	Planning for the Education Service as a whole	162,990
	Provision of information to or at the request of the Crown other than relating to specifically maintained schools	89,940
	Standing Advisory Committees for Religious Education (SACREs)	18,040
	Internal Audit and other tasks related to the authority's Chief Finance Officer's Responsibilities under section 151 of LGA 1972 except duties specifically related to maintained schools	43,540
	Consultation Costs relating to non-staffing issues. Plans involving collaboration with other LA services or public or voluntary services	87,630
Asset Management	Management of LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions	204,240
	General Landlord duties	14,200
Asset Management/ Statutory and Regulatory Duties	Core Services (SLES)	214,200
Education Welfare	Functions in relation to the exclusion of pupils from schools, excluding and provision of education to excluded pupils / Responsibilities regarding the employment of children	680,880
	School attendance	463,000
Other Ongoing Duties	Places in independent schools for non-SEN pupils	300,000
<b>Sub total</b>		<b>2,696,500</b>
<b>TOTAL</b>		<b>3,531,000</b>
<b>Proposed funding:</b>		
DfE Funding Provision		1,950,200
Historic Commitments budget		1,580,800
<b>Total</b>		<b>3,531,000</b>

Note: The figures do not represent the full cost of providing these services – the LA provides additional budgets for all these areas.



### 3. 2018/19 Historic Commitments

3.1 These are some of our most pressing service areas. Many support our most vulnerable children and young people, and we propose they continue to be funded under this element of the CSSB for 2018/19:

**Table 2**

<b>Category</b>	<b>£</b>
Connexions Contract	457,600
Lansdowne	242,000
YOT Education Support	121,600
Family Key work	239,900
Virtual School	250,000
Safeguarding	125,000
External Advisers	247,300
Key Stage 4	200,000
Single Point of Advice	191,300
RPA and NEET	63,000
Support to Schools	82,000
ICT Development (all schools)	123,300
Family Support	320,700
EIPs	90,000
Communications	20,100
Equalities	45,400
<b>Total</b>	<b>2,819,200</b>

3.2 In recognition of the reduced resources overall available to education and the need to seek efficiencies where possible, we are proposing a total spend of £4.4m, a reduction of £2.5m from 2017/18. The proposal comprises £1.58m that support on-going responsibilities (Table 1) and £2.82m (Table 2) not included in the on-going responsibilities.

### 4. Statutory duties for Maintained Schools

4.1 LAs are able to seek approval from maintained schools to retain some DSG (from maintained schools only) to cover the statutory duties that are carried out for maintained schools that were previously funded through the General ESG.

4.2 ESCC, unlike other local authorities, did not seek approval to do this for 2017/18 despite seeing significant reductions in this ESG funding (Funding was £3.9m in 2015/16, reducing to £1.1m for 2017/18 (before reducing to nil from 2018/19)).

4.3 We are proposing to continue in this way for 2018/19, and, at this point, also for 2019/20, although there are some risks to the LA with this approach.

## **5. Outline Plans for 2019/20**

- 5.1 We are also proposing to seek ways to reduce the historic commitments and on-going responsibilities spend by a further £1.1m in 2019/20. More detailed work will be carried out during 2018/19 to identify the detail of this, with the proposals for 2019/20 to be brought by November 2018's Schools Forum meeting.

## **6. Summary and conclusion**

- 6.1 This report lays out the proposals for £1.95m for on-going responsibilities and £4.4m for Historic Commitments of CSSB for 2018/19, with initial proposals for a further £1.1m reduction for 2019/20. Schools Forum are asked to approve the proposed 2018/19 spend and to comment on and note the indicative 2019/20 high-level plan.